

BOOKING FORM

Please complete & sign (both sides) and return to us

TRIP INFORMATION:

Trip Name:	Trip Dates:	Preferred Departure City:
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PASSENGER INFORMATION:

Dr. (MD) / Mr. / Ms. / Miss / Mrs.	FULL NAME (as it appears on your passport)	OCCUPATION
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MAILING ADDRESS (with postal code)

HOME PHONE (with area code)	WORK PHONE (with area code)	EMAIL:
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PASSPORT DETAILS: Please send us a copy to keep on file!

DATE OF BIRTH Day / month / year	NATIONALITY	PASSPORT NO.	PLACE OF ISSUE	DATE OF EXPIRY Day / month / year

PLEASE ADVISE US:

WILL YOU DEVIATE FROM OUR GROUP AIR ARRANGEMENTS? (i.e. depart earlier, stay longer, or stop enroute). Deviations may incur additional fees (change/stop fee/ tax adjustment may apply) and are based on availability). *If you are making your own arrangements, we need to know the details. Please send us a copy of your itinerary.*

Name of Travelling Companion, or:

I don't have a companion, please do your best to find me a roommate

I would like a single room (and will pay the full single supplement)

Special Dietary Requirements:
(If vegetarian, please specify which type)

Please specify any allergies
(to medication, foods, insects, or other)

Please describe any chronic medical conditions
(heart, lung, kidney, diabetes, etc.):

Please list any medications you take regularly:

Emergency Contact:
Please provide: Name, Relationship to you, Phone Number(s) of someone who is not travelling with you

Beneficiary for insurance purposes:
(name & relationship to you, or "estate")

Aircraft seating preference if we are booking your flights (sorry, we can't guarantee)	<input type="checkbox"/> Aisle <input type="checkbox"/> Window	<input type="checkbox"/> Adjacent travel partner	CRUISE? Preferred category:
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Does this trip commemorate a special occasion?
If so, please let us know so we can help you celebrate!

Activities & Interests: rank by highest interest (1) to lowest interest (10). (Note: these may not apply to all trips!)

Bird Watching ___ Botany ___ Photography ___ Observing Wildlife ___
Shopping ___ Hiking ___ Local Cultures ___ History ___ Other ___ (specify)

How did you hear about this trip? (Friend, Newsletter: Civilized Adventures/Calgary Zoo/ U of A, advertisement, etc.)

Trip Guest List: we will compile a list that includes each trip participant's name and contact information. If you do NOT want your contact information to be shared with your trip members, please check box at right.

Your privacy is important to us. All of the above information is stored securely; access to this information is limited to authorized employees only; and this information is shared with suppliers or carriers only if required for the contracted services. Civilized Adventures will never sell, lease or trade any of this information to other parties. We will add your name to our mailing list for you to receive future updates and newsletters. Please contact us if you do not wish to receive future newsletters, itineraries or other news from us.

DEPOSIT:

To confirm your reservation, please enclose your **non-refundable deposit** plus optional **insurance**. The optional insurance must be purchased at time of booking to ensure that all non-refundable amounts are properly covered. Please refer to the trip itinerary for the amounts, or call to confirm. Please call us if you have any questions or concerns regarding insurance coverage.

DEPOSIT: \$ _____ plus **INSURANCE:** \$ _____ **TOTAL:** _____

- I enclose a **cheque** to cover the above. *Please make cheque/money order payable to CIVILIZED ADVENTURES INC.*
- I authorize Civilized Adventures to debit my **VISA/MASTERCARD** for the above amounts (insurance will be debited by the insurance company)

Card number: _____ Expiry date: _____

Name on card: _____ Signature: _____

CIVILIZED ADVENTURES INC.

1220 – 10th Avenue SE, Calgary, AB T2G 0W7 Ph: (403) 205-4120 Ph: (800) 688-1804 (toll-free) Fax: (403) 205-4121 E-mail: info@civilizedadv.com

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RESPONSIBILITY CLAUSE

Civilized Adventures Inc., Trip leaders, and Agents notify you as follows:

All the above institutions, and persons mentioned above, are responsible only for their service, and disclaim any and all damages resulting from personal injuries, death, including loss of service, rising out of, by reason of, or while engaged on any tour; whether to ownership, maintenance, use, operation, or control of any aircraft, vehicle, boat, inn, lodge, camp, common carrier, or otherwise; whether caused by failure or delay, due to any cause whatsoever, including acts of terrorism, war, or civil disturbance.

Travel Insurance is mandatory for all clients while on a tour organized by Civilized Adventures, Inc. Clients, together with their personal property including baggage, are at all times solely at their own risk. Clients are wholly responsible for arranging their own insurance and ensuring that they are in possession of private Travel Insurance with protection for the full duration of the tour in respect of at least medical expenses, injury, death, repatriation, cancellation and curtailment, with adequate benefits. Clients making their own arrangements should ensure that there are not exclusion clauses limiting protection for the type of activities included in their tour. Whether clients choose to obtain Travel Insurance through Civilized Adventures or their agents, or through their own independent arrangements, the clients must satisfy themselves that any such insurance is what they require and clients should arrange supplementary insurance if need be.

Clients' bookings are accepted on the understanding that they appreciate the possible risks inherent in adventure travel and that they undertake the tours featured in our program at their own volition. Due to political and cultural differences, as well as generally tougher physical conditions, travel to many areas of the world involves risks other than those we take in our daily lives. Civilized Adventures and the tour operators with which it works place extreme importance on the safety of clients. It is important, however, that clients realize that they are responsible for making themselves aware of the risks involved, and are responsible for making their decisions accordingly.

No refund will be made for unused services that are included in the price. Civilized Adventures shall not be liable for any delays, deviations, or omissions from any tour caused by circumstances beyond its reasonable control, nor for any direct or indirect consequences thereto. Civilized Adventures shall not be liable to compensate clients for associated expenses incurred as a result of their booking.

Civilized Adventures Inc. reserves the right to refuse to accept or retain any person as a member of the tour at any time or to make changes in the published itinerary whenever, in their sole judgment, conditions warrant or if they deem it necessary for the comfort, safety, and convenience of this tour. All prices are subject to change. The airlines concerned are not held responsible for any acts of omissions or events during the time passengers are not on board their conveyances. The payment of the required deposit or any partial or full payment of a reservation on this tour shall constitute consent to all provisions of this condition list. The passage contract used by airline(s) concerned when tickets are purchased shall constitute the whole contract between airlines and the purchaser of this tour.

I HAVE READ AND HEREWITH ACCEPT THE RESPONSIBILITY CLAUSE AS LISTED ABOVE, AS WELL AS THE ATTACHED RELEASE OF LIABILITY WAIVER. I ENCLOSE MY DEPOSIT AS DETAILED OVERLEAF.

SIGNED: _____ **DATE:** _____

TRAVEL INSURANCE WAIVER: (i.e. if you are not purchasing insurance...)

"All Canadians are strongly advised to arrange for medical insurance (including the provision for emergency evacuation) prior to departure from Canada" - Department of Foreign Affairs, Canada

I have been advised that the following Travel Insurance is available and understand that **by signing below, I DECLINE and waive the following insurance coverage(s):**

- | | | |
|---|--|---|
| <input type="checkbox"/> Excess Hospital & Medical | <input type="checkbox"/> Trip Cancellation | <input type="checkbox"/> Trip Interruption |
| <input type="checkbox"/> Accidental Death & Disablement | <input type="checkbox"/> Air Flight Accident | <input type="checkbox"/> Baggage & Personal Effects |
| <input type="checkbox"/> All of the above (i.e. Comprehensive/All-inclusive Coverage) | | |

I also understand that any expenses incurred, while not covered by a travel insurance policy, will be my own financial responsibility. My Travel Agent/Agency has no responsibility for these possible expenses.

Date: _____ Client signature: _____

Date: _____ Agent signature: _____

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How to book a: **CIVILIZED ADVENTURE**

You need:

(1) **Booking form** (2 sides -- page 2 lists a Responsibility Clause which you must sign. Also shown on page 2 is Travel Insurance Waiver which you will complete if you are NOT purchasing any insurance through us.

To complete the booking form: we need one form per person

Name: MUST match your passport.

Address: whatever you wish to use for your mailing address

Date of birth: we need this for issuing your insurance

Passport number & expiry date: if you don't have your passport handy, we can add this later. If your passport has expired, please start the process of getting a new one NOW as it is currently taking 8-10 weeks.

Will you deviate from the main air arrangements: if you are booking your own flight arrangements, we will need a copy of your flight itinerary and your airline confirmation number in order to coordinate transfers.

Dietary requirements: if you have a special request and don't tell us about it, you will be responsible for advising the airlines and all restaurants of your needs.

Allergies: we will do our best to protect you from your allergies, but we are helpless if you don't inform us properly.

Emergency contact: our overseas operators and local guides will have this information – just in case.

Seating: most airlines do not allow advance seating anymore, but we can place a request

Activities and Interest: sometimes a traveller's interests match up with a trip, and sometimes they are wildly different so we may need to talk to you to ensure you understand the type of trip you are booking on. For instance if you hate observing wildlife but have booked on a safari, we should discuss your expectations! In addition, if we see you have a special interest, we can keep this in mind as we communicate with our operators overseas.

Deposit: we accept cheque, Visa or MasterCard.

NOTE: if you are using your VISA or MASTERCARD for payments, we **MUST have your signature on file** in our office so you MUST sign the booking form to authorize us to use your credit card number.

We will send you a form to sign for all subsequent payments by credit card prior to the due date.

FAX or MAIL all forms to:

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